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EPA InSight

DECEMBER 1992

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NEWS FOR, ABOUT, AND BY

RECEIVED EPA EMPLOYEES

Update on Agency Activities

EPA Prepares for Transition

DEC 1992
ENVIRONMENTAL PROTECTION AGENCY
LIBRARY REGION 5

In his November 3rd concession speech, **President Bush** acknowledged the importance of transitions: "I want the country to know that our entire Administration will work closely with his (**President-elect Clinton**) team to ensure a smooth transition of power. There is important work to be done, and America must always come first."

Administrator **Bill Reilly** has designated Chief of Staff **Gordon Binder** as the lead contact between the transition team and the Agency, and has asked all EPA employees to cooperate fully once the transition team is in place. The Office of Administration and Resources Management has readied offices for the transition team in the Mall area. As of the date when *EPA InSight* went to press, members of the team were not yet known, nor was the date when they will arrive. From past experience, though, here are some things that employees can expect during the next several months:

- Transition generally means that the appointees who serve "at the pleasure of the President" (administrator, deputy administrator, AAs, inspector general, general counsel) will be asked to submit letters of resignation.
- It is likely that President-elect Clinton will follow the tradition of former presidents and announce his choice for key Cabinet and agency heads in the December-to-March timeframe. Then the nominees will undergo ethics and security clearances before being formally nominated by the President for Senate confirmation.
- Appointment of new AAs (who must undergo Senate confirmation) and RAs (who do not require confirmation) probably will occur next spring or summer.
- Since a new administrator cannot be confirmed before inauguration, it is likely that the White House will ask a senior career official to serve as acting administrator at

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In Brief

With Gerald Yamada, Deputy General Counsel and Designated Agency Ethics Official, OGC

Effective October 5 of this year, we have a **new Governmentwide system of confidential financial and employment reporting**. As a result of Executive Order 12674, more employees are expected to be covered by this system. The new rules are that employees must file a Confidential Financial Disclosure Report (Standard Form 450) if:

- They are grade 15 or below (most employees were grades 13-15) and
- The Deputy Ethics Official for their organizations (see note at end of article) determines that the duties and responsibilities of the employees' positions require that they participate personally and substantially in:

- ✓ Awarding or administering contracts; or
- ✓ Awarding or administering grants; or
- ✓ Regulating or auditing any non-federal entity or other activities in which the final decision or action will have a direct and substantial economic effect on the interests of any non-federal entity.

Annual reports are due by October 31 of each year. Covered employees must provide information regarding all financial and employment interests that were held *at any time* during the previous fiscal year (October 1 through September 30). For FY'92, as

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Gerald Yamada

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Heads Up

A QUICK LOOK AT EPA NEWS AROUND THE NATION

EPA LABORATORIES

■ **Environmental Monitoring Systems Laboratory, Cincinnati, OH** ♦ EMSL staff recently developed a new extraction and analytical technique involving **rotenone**, a naturally occurring insecticide which is found in the derris root. Rotenone is also on EPA's hazardous substances list (Appendix XIII of the RCRA regulations). The Ohio River Valley Sanitation Commission uses this insecticide once a year to kill fish—in a **controlled setting**—as a means of assessing the fish population in the Ohio River. EPA used its technique to determine whether rotenone was present in the down stream river water. No detectable amount was found. (Contact: **Jim Ho**, 513-569-7321)

■ **Environmental Research Laboratory, Duluth, MN** ♦ The October edition of *EPA InSight* identified 51 ORD winners of the 1991 Scientific and Technological Achievement Awards. The actual count was 52. Missing from the list was **John W. Nichols**, a research toxicologist. John was one of five ERL-D employees to win a Level II (\$2,500) award. (Contact: **Bob Drummond**, 218-720-5733)

■ **Air and Energy Engineering Research Laboratory, Research Triangle Park, NC** ♦ AEERL has high hopes for a combustion technology they recently used to reduce nitrogen oxide (NOx) emissions. Called "reburn," this technology cut by 60 percent the NOx emissions from a wet-bottom boiler at the Ladyzhin Power Station in the Ukraine. Wet-bottom boilers are common in Eastern Europe, an area plagued by air pollution problems. However, these boilers are not amenable to traditional technologies, such as low-NOx burners. **Anatoly Gritsenko**, First Deputy, Ukraine's Ministry of Power and Electrification, recently announced the promising results on Ukraine's national radio. (Contact: **Robert E. Hall**, 919-541-2477)

■ **Environmental Monitoring Systems Laboratory, Las Vegas, NV** ♦ At the request of Region 1 earlier this year, EMSL-LV assisted in a study of the Massachusetts Bay. Using side-scanning sonar about 18 miles from shore, researchers located an area where industrial and radioactive wastes were dumped between 1946 and 1972. Samples of fish, shellfish, and sediment were collected during the expedition and tested for radioactivity at the Las Vegas Laboratory. The results of the analyses showed no detectable radioactivity for the samples tested. (Contact: **Terry Grady**, 702-798-2136)

EPA REGIONS

■ **Region 4** ♦ On November 2, the Florida Pollution Control Association, Inc., honored **Albert B. Herndon, P.E.**, Chief of the Industrial Pretreatment Section in Region 4. FPCA created

an annual award in **Mr. Herndon's name** and gave him the first award. The award recognizes individuals for superior performance in the enforcement and implementation or a pretreatment program or of industrial waste water regulations. (Contact: **Norm Black**, 404-347-3004)

■ **Region 5** ♦ **David A. Ullrich** is the new Deputy Regional Administrator for Region 5. Formerly the Waste Management Division Director, Dave also served as the Deputy Regional Counsel for six years. During this time, Region 5 led all of the other EPA regional offices in enforcements. (Contact: **John Rapsys**, 312-353-6693)

■ **Region 8** ♦ Recently, Region 8 and the North Dakota State Department of Health celebrated the *first clean-up completion of a North Dakota Superfund site on the National Priority List*. Located in the southeastern corner of the state, the Arsenic Trioxide Superfund Site covers about 568 square miles. This site was placed on the NPL in 1983 because of large quantities of arsenic-laced bait found in nearby ground water. This bait was commonly used during the 1930s and early 1940s to inhibit grasshopper infestations. (Contact: **Laura Williams**, 303-293-1531)

■ **Region 9** ♦ This Regional Office recently joined San Francisco's **high-rise** recycling program. Instead of each tenant in a high-rise building (e.g., 75 Hawthorne Street, where Region 9 is housed) recycling separately, now recycling is a **team effort**. Region 9's team includes two other agencies: Social Security Administration and Health Care Financing Administration. (Contact: **Bob Cato**, 415-744-1654)

■ **Region 10** ♦ Effective October 11, **Jane Moore** became Region 10's Assistant Regional Administrator for Policy and Management. Formerly with Region 6 as Chief of the Financial Branch, Jane has been with EPA since 1979 and has held a number of management positions. (Contact: **Jean Baker**, 206-553-1203)



Jane Moore

EPA HEADQUARTERS

■ **Office of Administration and Resources Management** ♦ The new Office of Environmental Equity (see page 4) is assembling a work group to look into environmental issues having gender-specific impact. To date, this work group includes representatives from OAR, OPPTS, OW, OPPE, OIA, and OARM. Other EPA organizations—both field and headquarters—are encouraged to join. (Contact: **Dona Canales**, OHRM, 202-260-8648.)

In The News

Here And Abroad—

Severe Weather Emergencies Test EPA's Mettle

by Kim Fletcher, OSWER/CEPPO

In the June edition of *EPA InSight*, we told you about some global emergencies that EPA's Chemical Emergency Preparedness and Prevention Office (CEPPO) had responded to—a sewer line explosion in **Mexico**, an oil well fire in **Uzbekistan**. But did you know that we also provide emergency support here at home? One example was **Hurricane Andrew**...

Hurricane Andrew slammed into the southern coast of Florida on August 23. Within 24 hours, **Region 4** sent an emergency response team to assess the damage and to contain spilled chemicals from damaged storage tanks and facilities. Region 4 later returned to Florida to analyze the water quality and to monitor the air for hazardous debris. In the meantime, **Region 6** sent emergency personnel to Corpus Christi and Houston, Texas, and Baton Rouge and Alexandria, Louisiana. Their assessment of the storm's damage confirmed that the Gulf Coast area was not so badly affected as Florida.

Two weeks later, **Hurricane Iniki** struck Hawaii, causing extensive damage to the island of Kauai. Then **Typhoon Brian** hit Guam on the heels of an earlier typhoon (Omar). In both cases, **Region 9** sent emergency personnel as part of the federal response. As primary back-up to Region 9, **Region 6** sent an on-scene coordinator to Hawaii.

Bowdy Train, DAA for OSWER, served as EPA's liaison with the Federal Task Force coordinating the federal response. Chaired by Secretary of Transportation Andrew Card, this group met weekly in the White House. When asked by *EPA InSight* to comment, Bowdy said EPA was routinely commended for its handling of the environmental consequences of these events. He added, "It was an honor for me to represent EPA. The Agency truly demonstrated a high degree of professionalism and technical expertise."



Florida took a heavy hit from Andrew.

EPA Limits Sale Of Auto Air Conditioning Refrigerant In Small Cans

On November 15, EPA began restricting the retail store sale of small containers (under 20 pounds) of chlorofluorocarbons (CFCs) that are used in **motor vehicle air conditioning systems**. The purpose of this restriction is to limit consumer ("do it yourself") access to refrigerants. It also should encourage people to have their motor vehicle air conditioning systems repaired by **certified technicians** who use **approved refrigerant recycling equipment**.

Retail outlets selling small CFC cans must display a sign warning consumers of the restriction. Only certified technicians may purchase the CFC cans. As part of its enforcement effort, EPA may be sending out inspectors posing as consumers to retail stores.

The restriction is part of an EPA final rule (published in the *Federal Register* on July 14, 1992) that prohibits service stations from releasing CFCs into the atmosphere during the servicing of motor vehicle air conditioners. It also requires service stations to recycle the CFC substances.

For more information, please contact EPA's Stratospheric Ozone Information Hotline, 1-800-296-1996.

*Happy
Holidays!*

TO ALL EPA
EMPLOYEES

from
Bill Reilly,
Hank Habicht,
Carl Gagliardi,
Charlie Osolin,
Kym Burke,
and the **EPA InSight**
Editorial Board

Human Resources Update...

Reorganizations, etc.

The Office of Administration and Resources Management (OARM) recently completed a reorganization, which Deputy Administrator **Hank Habicht** approved on October 23. Here are the major changes:

- The Procurement and Contracts Management Division has been elevated to office level. New name: **Office of Acquisition Management**.
- The **Office of Grants and Debarment** was created, with the grants and suspension/debarment functions managed through separate divisions in this new office.
- The Contracts Management Divisions in Research Triangle Park and in Cincinnati now report to the new Office of Acquisition Management.
- The National Contracts Payment Division in Research Triangle Park now reports to the HQ Financial Management Division, Office of the Comptroller. New name: **RTP Financial Management Center**.
- The Program Operations Support Staff has been given a broader role in staff support to the AA for OARM. New name: **Program and Policy Coordination Office**.

The purpose of the reorganization is to raise the visibility and awareness of contracts



Sallyanne Harper

management throughout the Agency, to consolidate and increase contracting accountability across OARM offices, and to devote more structured management attention to acquisition and financial management. Last July, OARM created a new position to ensure oversight of these functions at the highest levels at EPA: Deputy Assistant Administrator for Finance and Acquisition. **Sallyanne Harper** has been appointed to this position. Formerly the Director of EPA's Financial Management Division, Sallyanne also served as Associate

Director of Superfund/RCRA Procurement.

OARM has been busy...On October 29, **Hank Habicht** approved the creation of the **Office of Environmental Equity (OE2)** in OARM. This office reports through the Deputy Assistant Administrator for Management and Administration, **Ed Hanley**, to the AA for OARM, **Chris Holmes**. **Dr. Clarice Gaylord**, formerly with OHRM, has been named Director. OE2's Deputy Director is **Bob Knox**, formerly with OSWER.



Dr. Clarice Gaylord

The environmental impacts on racial, ethnic, and low-income populations are OE2's primary concern. It will coordinate communication, outreach, education, and training of the public on environmental equity issues and provide technical/financial assistance on equity-related issues, as needed. (Contacts: **Amy Haseltine** and **Beckie Nachtrieb**, Management and Organization Division, Office of Administration, OARM; 202-260-5000)



"It's come to my attention that you have a life outside the office."

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...Human Resources Update

Speaking of Equity...

- Have you seen OE2's *Environmental Equity Update Memo*? Dated October 27, it was sent to all EPA managers and supervisors for circulation to employees. It contains helpful information about the role and responsibilities of EPA's new Office of Environmental Equity. It also describes some of the equity activities that are underway in the Agency. Future issues, which will be generated as information and activities warrant, will also be available on Email. If you have any questions, please call **Lawrence T. Molloy**, OPPE, 202-260-6357.
- As the lead story in its premier (February) edition, *EPA InSight* covered some of the Agency's efforts to address environmental equity. One of them, a draft report that was put together by an EPA workgroup, is available in final form (*Environmental Equity: Reducing Risks for All Communities—Volumes 1 and 2*). For more information, please call **Reina Milligan** or **Janice Triplin**, OE2, 202-260-6357.

Environmental Tip Of The Month

"...I would like to tell you about the recycling program of (our) club, which consists almost entirely of folks with physical disabilities. What we recycle is extremely valuable but costs nothing—**HUGS**. It's wonderful to see what a hug can do. They are the perfect cure for whatever ails you: no fragile parts, no periodic checkups, no insurance requirements, no batteries to replace, and no payments. They are theft-proof, high energy yield, low energy consumption, non-taxable, nonpolluting, fully returnable. (They are) nothing less than a miracle."

—Reprinted with permission from *Mature Outlook* Newsletter (November/December 1992).
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Hispanic Employment Council Sets Ambitious Agenda

EPA's National Hispanic Employment Program (HEP) Council recently devoted two days to strategic planning and put together a work plan for the next two fiscal years. HEP's goals are:

- **Establish partnerships with other EPA programs**—The Council will work closely with EPA special emphasis program managers, and others, to ensure that HEP concerns are integrated into Agency programs, such as environmental equity, cultural diversity, and human resources management.
- **Develop strategies to increase the representation of Hispanics at all levels in EPA**—The Council will also monitor and periodically assess the status of Hispanic employment and advancement within the Agency.
- **Strengthen the role of the Hispanic Employment Program Managers**—The Council will work with EPA organizations to ensure that HEP Managers are part of the management team with clearly defined duties and responsibilities that are consistent across the Agency. Plans are also underway to negotiate an approved budget for HEP Managers and to develop an orientation and training program for new HEP Managers.

For more information, please contact **Mercedes Olivieri**, EPA's National HEP Manager, 202-260-4569, or one of the following Council members: Council Chair **Lorraine Brando**, Region 2; **Dennisses Valdes**, Region 1; **Marcos Aquino**, Region 3; **Lupe Pesina**, Region 6; **Charles Gomez**, Region 8; **Raquelina Shelton**, Research Triangle Park; **Jan Contreras**, Las Vegas; or **Lisa Almodovar**, Headquarters.



"Deck the halls with boughs of holly,
falalalala, lalalala. Have that memo routed to
all departments, Miss Ames."

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More Good News



Green Lights Program Wins "Renew America" Award

by Bob Kwartin, Director, Green Lights Division, OAR

EPA's Green Lights Program is the winner of the 1992 **Robert Rodale National Environmental Achievement Award** in the **air pollution reduction** category. The contest was sponsored by Renew America, a non-profit, environmental education organization. Every year since 1989, Renew America has selected for this prestigious award national programs that have made outstanding achievements in environmental protection. Awards are given in 20 categories, including food safety, wildlife conservation, and energy efficiency.

Administrator **Bill Reilly** recently praised the Green

Lights Program for its "innovative approach" in gaining corporate involvement in protecting the environment. "The **voluntary** nature of Green Lights," said the Administrator, "has really paid off, both environmentally and economically."

Along with other award winners, EPA showcased its achievements at an awards ceremony earlier this fall in Washington, D.C.

For more information about this program, please contact **Susan Bullard**, 202-260-9065, or **Brian Symmes**, 202-233-9719.

Transition

from front cover

the time that **Bill Reilly** and **Hank Habicht** leave EPA. In many cases, career DAAs and DRAs will assume acting AA/RA positions upon departure of the incumbents.

- AA and RA offices will be asked to prepare materials that will enable them to brief the transition team on key issues facing the Agency—particularly those that have significance during the first six months of the new Administration. *As a cautionary note, until the incoming team states its preferences on issues, format, length, and the like, it does not make a lot of sense to crank out papers.* Jotting down notes, making lists of issues, and other steps to get a head start may be helpful. **Mike Shapiro**, DAA for Air and Radiation, is working with Gordon Binder to coordinate all programmatic and substantive briefings. His mandate is to include all appropriate offices and regions on a given issue. The Agency is also preparing a description of EPA's management and operations, which can be used by the transition team and the new AAs to understand how the Agency functions.
- Employees may get calls from outside the Agency from people saying they represent the transition team, asking for what may be sensitive information or materials. These individuals may or may not eventually be on the team. *But, until the transition team is officially named, such calls should be referred to **Gordon Binder**, 202-260-4700.*
- Since transition team members generally are not federal employees, sensitive information such as classified material, confidential business information, privacy information, and non-public enforcement or litigation

information should not be provided. If such information is requested, please consult with Gordon Binder. If internal decision-making memoranda are requested that are not available to the public, such information should be provided on a need-to-know basis after consulting with Gordon.

In Brief

from front cover

EPA's Designated Agency Ethics Official, I have extended the date for collecting these reports to **Friday, January 29, 1993**. The reporting period will remain the same: October 1, 1991, through September 30, 1992.

Assets worth more than **\$1,000** and sources of income **exceeding \$200** must be listed in the report, together with certain liabilities over **\$10,000, outside positions, agreements and arrangements with other employers (including future employment agreements), and certain gift and travel reimbursements**. Disclosure of amounts is *not* required.

If you have any questions, please contact **Don Nantkes** or **Karen Kucik**, 202-260-4550.

Editor's Note: The Agency's Deputy Ethics Officials are: AAs (or their deputy/ies) for their immediate office staffs only; RAs (or their deputy/ies); staff office directors; office directors; and laboratory directors.

People And Progress

The Gift Of Life

by Trish Grice, Region 6

Earlier this year, I received a virtual clean bill of health after a medical checkup. This might not be anything out of the ordinary to many. But to me, it was a special day...

About 2-1/2 years ago, I noticed that I was feeling tired all the time. I also noticed that I was bruising a lot on my arms and legs. When I decided to see my doctor about these symptoms, I was concerned. But I was so tired of being tired, I had to do something.

The diagnosis: **I had leukemia.** The news devastated me. Still I was blessed, because I have a twin sister (Alicia Weeks) and now, thanks to a bone marrow transplant from her, I have no leukemic symptoms at all. In fact, I feel wonderful!

As a result of this experience, I now celebrate **two** birthdays every year—my actual birth date (August 27) and my rebirth/transplant day (May 30).

I also became a volunteer for the American Cancer Society's CanSurmount Program. I spend as much time as possible visiting patients in the bone marrow unit at Baylor University



Medical Center (where I received my transplant). I want them to know that there **IS** light at the end of the tunnel.

What can EPA employees do to help? Get your blood tested for possible bone marrow donation. Then, register with the National Marrow Donor

Program. If you do, it could mean the difference between life and death for someone.

Since 1987, more than 450,000 prospective donors have registered with NMDP, which averages about **30 life-saving matches per month.** For more information, please don't hesitate to call the National Marrow Donor Program, 1-800-MARROW-3.

A "People" Story About Total Quality...

by Deb McNealley, Cincinnati/Office of Administration and Resources Management

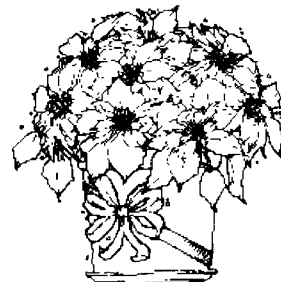
What did it take to convert an antiquated publications operation into a modern, automated clearinghouse? People—people with a vision using Total Quality principles. As a result, we now have the **National Center for Environmental Publications and Information**, a central contact point for Agency publications and information materials.

One of the first steps the Center team took was to set up a customer services group with total involvement by representatives from each office served. This helped the team focus its efforts on the **real** problems with the current operation and to come up with **workable solutions.** Now that the Center is up and running, its staff conducts an annual customer survey to monitor the quality of its services and to identify areas for continuous improvement.

Located in Cincinnati, Ohio, the Center provides an **electronic link** to the world of EPA publications. For example, contact points in the Regions and in the Headquarters program offices can perform a key-word search for specific publications and then order them right from the computer. This system is made easier by the uniform publications numbering system that the Center team developed. Also, in the event of a problem with the system, an Email network is available to help customers get the information they need.

The Center's inventory is now up to almost **10,000** separate publications/information materials from every EPA program office. It houses **10 million copies** of these materials, with an average monthly distribution of **more than half a million.**




For more information, or to inquire about specific publications, please call 513-569-7980 or 7985.



Calendar



December

		1 EPA Annual SES Dinner	2 EPA Annual Awards Ceremony —Nat'l AIDS Awareness Day	3 ARAs Meeting	4 Copy deadline for January EPA InSight	5
6	7 DAAs/DRAs Leadership Meeting on Quality	8	9	10 EPA InSight Editorial Board Meeting	11 OPPTS "Clothes Drive" ends	12 1st transatlantic radio broadcast, 1901
13	14 Health Benefits "Open Season" ends	15 Bill of Rights approved, 1778	16	17 Local Governments Dialogue Group Meeting (Contact: Lou Kerestesy , OROS/ LR, 202-260-4381)	18	19
20	21  Winter's here!	22	23  New Moon	24	25  Federal Holiday: Christmas Day	26 Leave Bank "Open Season" ends
27	28 "Pledge of Allegiance," 1945	29	30	31 Copy deadline for February EPA InSight	January 1— Federal Holiday: New Year's Day January 9— Last Day of Leave Year	

Are You Into Information Systems?

It's that time of year again, when EPA conducts its annual update of the **Information Systems Inventory (ISI)**. ISI is an automated, easily searchable catalog of over 500 manual and electronic data systems in the Agency.

If you know of any newly developed systems, or have a particular system that you would like to share with others, the ISI is an excellent way to communicate this information to EPA employees Agencywide.

The update is expected to be completed by the end of this calendar year. To publicize a system through the ISI, please contact **Jeff Sabol**, OARM, Mail Code: PM-211D/ Email: SABOL.JEFF/202-260-8974.

On The Horizon...

- Update on Transition
- New Ethics Rules
- International Corner
—a new feature
- Getting the Lead Out
- Montreal Protocol Revisited
- Contracts In Review
—a new feature
- FY'93 Budget: Highlights and Lowlights

EPA InSight

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