

S *elect*
L *etter*
and
A *bbreviated*
N *ame*
G *uide*



U.S. ENVIRONMENTAL PROTECTION AGENCY
Office of Air and Radiation
Office of Air Quality Planning and Standards
Research Triangle Park, NC 27711

SLANG

The Selected Letter and Abbreviated Name Guide (SLANG) is a compilation of word combinations and acronyms. Word combinations and acronyms are words usually formed from the first, or first few letters of several words. However, this guide contains some words related to subject matter rather than letters. The use of this language in government work increases daily. Newcomers to the government working force, the nongovernment public, and even some longtime Federal workers are occasionally lost in grasping this jargon. To ease this situation, the Office of Air Quality Planning and Standards (OAQPS) has printed a list of words used most frequently by Environmental Protection personnel in the Research Triangle area.

This Selected Letter and Abbreviated Name Guide (SLANG) contains words submitted by the following sources: the Office of Administration (OA), the Office of Air, Noise, and Radiation (OANR), the Environmental Research Center (ERC), and the American Federation of Government Employees (AFGE) - Local 3347. The guide is intended to serve as a routine reference for the local EPA user community.

For the convenience of the user, the words with their definitions are arranged in alphabetical order with the exception of the Greek and miscellaneous symbols and the postal state abbreviations. Ample space is provided at the end of each letter of the alphabet to allow for the addition of new words or those "unavoidably omitted." In this manner, new words will be readily identified for use and later insertion into a revised guide.

Additional words are solicited and can be placed in future revisions of the booklet by contacting Betty G. Abramson, EPA, MD-14, Research Triangle Park, North Carolina 27711, (919) 541-5694.

A	Argon
AA	Adverse Action
AA	Assistant Administrator
AA	Associate Administrator
AA	Atomic Absorption
AAAS	American Association for the Advancement of Science
AAEE	American Academy of Environmental Engineers
AAP	Affirmative Action Plan
ABAG	Association of Bay Area Governments
ABMA	American Boiler Manufacturers Association
AC	Actual Commitment
AC	Advisory Circular
A&C	Abatement and Control
ACFM	Actual cubic feet per minute
ACP	Air Carcinogen Policy
ADABAS	Adaptable Data Base
ADBA	Adabas Administrator
ADP	Automatic Data Processing
ADSS	Air Data Screening System
ADT	Average Daily Traffic
AEA	Atomic Energy Act
AEERL	Air and Energy Engineering Research Laboratory
AEROS	Aerometric and Emissions Reporting System
AES	Auger Electron Spectrometry

AFCA	Area Fuel Consumption Allocation
AFGE	American Federation of Government Employees
AGA	American Gas Association
AH	Allowance Holder
AHM	Allowance Holder Monthly
AICHE	American Institute of Chemical Engineers
AICUZ	Air Installation Compatible Use Zones
AID	Agency for International Development
AIF	Atomic Industrial Forum
AIME	American Institute of Metallurgical, Mining and Petroleum Engineers
AIRS	Aerometric Information Retrieval System
AISI	American Iron and Steel Institute
AL	Annual Leave
ALAPCO	Association of Local Air Pollution Control Officials
ALJ	Administrative Law Judge
AMBIENS	Atmospheric Mass Balance of Industrially Emitted and Natural Sulfur (experimental investigation by the MAP3S community)
AMS	American Meteorological Society
AMS	Army Map Service
AMTB	Air Management Technology Branch
ANPR	Advance Notice of Proposed Rule Making
ANSI	American National Standards Institute
AO	Administrative Officer
AO	Administrators Office

AO	Area Office
AO	Awards and Obligations
AOC	Abnormal Operating Conditions
AP	Accounting Point
APA	Administrative Procedure Act
APCA	Air Pollution Control Association
APCD	Air Pollution Control District
APHA	American Public Health Association
API	American Paper Institute
API	American Petroleum Institute
APRAC	Urban Diffusion Model for Carbon Monoxide from Motor Vehicle Traffic
APTI	Air Pollution Training Institute
AQ-7	Nonreactive Pollutant Modeling
AQCCT	Air Quality Criteria and Control Techniques
AQCR	Air Quality Control Region
AQDHS	Air Quality Data Handling System
AQDM	Air Quality Display Model
AQMA	Air Quality Maintenance Area
AQMP	Air Quality Maintenance Plan
AQSM	Air Quality Simulation Model
AQTAD	Air Quality Technical Assistance Demonstration
AR	Air and Radiation
ARB	Air Resources Board
ARC	Agency Ranking Committee

ARL	Air Resources Laboratory
ARM	Air Resources Management
ARO	Alternative Regulatory Option
ARPO	Acid Rain Policy Office
ARRPA	Air Resources Regional Pollution Assessment Model
ARZ	Auto-Restricted Zone
AS	Area Source
ASAP	As Soon As Possible
ASB	Ambient Standards Branch
ASC	Area Source Category
ASCE	American Society of Civil Engineers
ASCII	American Standard Code for Information Interchange
ASMDHS	Airshed Model Data Handling System
ASME	American Society of Mechanical Engineers
ASRL	Atmospheric Sciences Research Laboratory
ASTM	American Society for Testing and Materials
ATC	Area Training Center
ATS	Action Tracing System
AVB	Audiovisual Branch
AWISE	Association of Women in Science and Engineering
AWOL	Absent Without Official Leave
AWRA	American Water Resources Association

BACER	Biological and Climatological Effects Research
BACT	Best Available Control Technology
BaP	Benzo(a)Pyrene
BAP	Benefits Analysis Program
BARF	Best Available Retrofit Facility
BART	Best Available Retrofit Technology
BAT	Best Available Technology
BAT	Best Available Treatment
BCCM	Board for Certified Consulting Meteorologists
BDT	Best Demonstrated Technology
BEA	Bureau of Economic Advisors
BID	Background Information Document
BID	Buoyancy Induced Dispersion
BLM	Bureau of Land Management
BLP	Buoyant Line and Point Source Model
BNA	Bureau of National Affairs
BOA	Basic Ordering Agreement
BOD	Biological Oxygen Demand
BOF	Basic Oxygen Furnace
BQM	Bureau of Mines
BOP	Basic Oxygen Process
BPA	Blanket Purchase Agreement
BPT	Best Practicable Technology
BSO	Benzene Soluble Organics
BTU	British Thermal Unit

BU Bargaining Unit

BUBBLE Use of Alternative Emission Limits to
Meet SIPS/NSPS Requirements

BY Budget Year

CAA	Clean Air Act
CAAA	Clean Air Act Amendments
CAASE	Computer Assisted Area Source Emissions
CAFE	Corporate Average Fuel Economy
CAG	Carcinogen Assessment Group
CALINE	California Line Source Model
CAMP	Continuous Air Monitoring Program
CAN	Common Account Number
CAPCA	Carolinas Air Pollution Control Association
CARB	California Air Resources Board
CASAC	Clean Air Scientific Advisory Committee
CAU	Carbon Adsorption Unit
CAU	Command Arithmetic Unit
CBD	Central Business District
CBD	Commerce Business Daily
CBP	County Business Patterns
CCEA	Conventional Combustion Environmental Assessment
CCH	Commerce Clearing House
COMS/NATO	Committee on the Challenges of a Modern Society/North Atlantic Treaty Organization
CD	Certification Division
CD	Climatological Data
CDC	Centers for Disease Control
CDHS	Comprehensive Data Handling System
CDM	Climatological Dispersion Model

CDM	Comprehensive Data Management
CDMQC	Climatological Dispersion Model with Calibration and Source Contribution
CDNS	Climatological Data National Summary
CDS	Compliance Data System
CEA	Council of Economic Advisors
CEB	Chemical Element Balance
CEM	Continuous Emission Monitoring
CEQ	Council on Environmental Quality
CEQA	California Environmental Quality Act
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act
CERI	Center for Environmental Research Information
CERT	Certificate of Eligibles
CFC	Combined Federal Campaign
CFM	Chlorofluoromethanes
CFM	Cubic feet per minute (ft. ³ /min. preferred except with ACFM or SCFM)
CFR	Code of Federal Regulations
CHABA	Committee on Hearing and Bio Acoustics
CHAMP	Community Health Air Monitoring Program
CHESS	Community Health and Environmental Surveillance System
CHIP	Chemical Hazard Information Profile
CI	Compression Ignition
CIBL	Convective Internal Boundary Layer
CIBO	Council of Industrial Boiler Owners

CICS	Customer Information Control System
CIDRS	Cascade Impactor Data Reduction System
CIS	Contract Information System
CJE	Critical Job Element
CLEANS	Clinical Laboratory for Evaluation and Assessment of Noxious Substances
CLEVER	Clinical Laboratory for Evaluation and Validation of Epidemiologic Research
CM	Crystal Mall
CMA	Chemical Manufacturers Association
CMB	Chemical Mass Balance
CMB	Compliance Monitoring Branch
CMD	Contracts Management Division
CMO	Contract Management Office
CNR	Composite Noise Rating
CO	Carbon Monoxide
CO	Change Order
CO	Commissioned Officer
CO	Contracting Officer
C/O	Carry Over Funds
COB	Close of Business
COBOL	Common Business Oriented Language
COD	Chemical Oxygen Demand
COH	Coefficient of Haze
COMPLEX	Complex Terrain Screening Model
COMPTER	Multiple Source Air Quality Model

CON	Selected Contractor or "Awardee"
COWPS	Council on Wage and Price Stability
CPB	Chemicals and Petroleum Branch
CPDD	Control Programs Development Division
CPI	Consumer Price Index
CPL	Chemistry and Physics Laboratory
CPM	Continuous Particle Monitor
CPOB	Control Programs Operations Branch
CPSC	Consumer Products Safety Commission
CPSDAA	Compliance and Program Staff to the Deputy Assistant Administrator
CPU	Central Processing Unit
CRGS	Chemical Regulations and Guidelines System
CRSTER	Single Source (CRSTER) Model
CRT	Cathode Ray Tube
CS	Contract Specialist
CSB	Chemical Species Balance
CSD	Certification and Surveillance Division
CSD	Criteria and Standards Division
CSIN	Chemical Substances Information Network
CSRA	Civil Service Reform Act
CSS	Clerical Support Staff
CSSD	Computer Services and Systems Division
CTG	Control Techniques Guidelines
CTGD	Control Techniques Guideline Document

C C C C C C C C

CTO Control Technology Office
CWA Clean Water Act
CWS Compressed Work Schedule
CY Calendar Year
CY Current Year
CZM Coastal Zone Management

C C C C C C C C

DA	Designated Agent
DAA	Deputy Assistant Administrator
D&F	Determination and Findings
DAMDF	Durham Air Monitoring Demonstration Facility
DAR	Direct Assistance Request
DASD	Direct Access Storage Drive
DBA	Data Base Administrator
DBM	Data Base Manager
DBMS	Data Base Management Systems
DCA	Washington International Airport
DCN	Document Control Number
DCO	Delayed Compliance Order
DCPU	Data Center Policy and Usage
DCR	Document Control Register
DE	Department of Education
DEC	Department of Environmental Conservation
DEMA	Diesel Engine Manufacturers Association
DEP	Displaced Employee Program
DFM	Division of Financial Management
DHHS	Department of Health and Human Services
DIDS	Domestic Information Display System
DIPS	Departmental Integrated Personnel Service System
DIPS	Department of Interior Payroll System
DOB	Date of Birth
DOC	Department of Commerce

D D D D D D D D

DOD Department of Defense
DOE Department of Energy
DOI Department of Interior
DOL Department of Labor
DOS Department of State
DOT Department of Transportation
DRA Deputy Regional Administrator
DS Dichotomous Sampler
DSCF Dry standard cubic feet
DSD Data Systems Division
DSS Decision Support System
DU Decision Unit
DU Duke University
DUC Decision Unit Coordinator

D D D D D D D D

EA	Environmental Assessment
EAB	Economic Analysis Branch
EADS	Environmental Assessment Data Systems
EAF	Electric Arc Furnace
EBCDIC	Extended Binary Coded Decimal Interchange Code
ECAO	Environmental Criteria and Assessment Office
ECHO	Each Community Helps Others
ECL	Executive Control Language
ECTD	Emission Control Technology Division
EDF	Environmental Defense Fund
EDP	Electronic Data Processing
EDS	Energy Data System
EDT	Edit Data Transmission
EDZ	Emission Density Zoning
EEA	Energy and Environmental Analysis
EEI	Edison Electric Institute
EEO	Equal Employment Opportunity
EEOC	Equal Employment Opportunity Commission
EERF	Eastern Environmental Radiation Facility
EERL	Eastern Environmental Radiation Laboratory
EF	Emission Factor
EHIS	Emission History Information System
EI	Emission Inventory
EIA	Economic Impact Assessment
EIA	Environmental Impact Assessment

EIS	Emissions Inventory System
EIS	Environmental Impact Statement
EIS/AS	Emissions Inventory System/Area Source
EIS/PS	Emissions Inventory System/Point Source
EKMA	Empirical Kinetic Modeling Approach
EM	Electron Microscope
EMAIL	Electronic Mail
EMB	Emission Measurement Branch
EML	Emission Measurement Laboratory
EMS	Enforcement Management Subsystem
EMSL	Environmental Monitoring Systems Laboratory
EO	Executive Order
EOD	Engineering Operations Division
EOD	Entrance on Duty
EOJ	End of Job
EOY	End of Year
EP	Environmental Profiles
EPA	Environmental Protection Agency
EPAAR	Environmental Protection Agency Acquisition Regulations
EPNL	Effective Perceived Noise Level
EPRI	Electric Power Research Institute
ERA	Economic Regulatory Agency
ERA	Equal Rights Amendment
ERAMS	Environmental Radiation Ambient Monitoring System

ERC	Emission Reduction Credit
ERC	Environmental Research Center
ERS	Economic Research Service
ERTAQ	ERT Air Quality Model
ESA	Endangered Species Act
ESCA	Electron Spectroscopy for Chemical Analysis
ESECA	Energy Supply and Environmental Coordination Act
ESED	Emission Standards and Engineering Division
ESP	Electrostatic Precipitator
ETA	Energy Tax Act
ETP	Emissions Trading Policy
EWCC	Environmental Workforce Coordinating Committee
EX	Executive Level Appointments
ExEx	Expected Exceedance

FAA	Federal Aviation Administration
FAN	Fixed Account Number
FAR	Federal Acquisition Regulations
FAST	Fugitive Assessment Sampling Train
FBC	Fluidized Bed Combustion
FCC	Federal Communications Commission
FCC	Fluid Catalytic Converter
FCC	Fluid Catalytic Cracking Unit
FCO	Forms Control Officer
FDA	Food and Drug Administration
FEB	Facilities Engineering Branch
FEC	Federal Executive Council
FEDS	Federal Energy Data System
FEGLI	Federal Employee Group Life Insurance
FEHB	Federal Employees Health Benefits
FEI	Federal Executive Institute
FEIS	Fugitive Emissions Information System
FEMA	Federal Emergency Management Agency
FEPCA	Federal Environmental Pesticides Control Act
FERC	Federal Energy Regulatory Commission
FES	Factor Evaluation System
FEV	Forced Expiratory Volume
FEW	Federally Employed Women
FFAR	Fuel and Fuel Additive Registration
FFDCA	Federal Food, Drug and Cosmetic Act

FFFSG	Fossil Fuel Fired Steam Generator
FGD	Flue Gas Desulfurization
FHWA	Federal Highway Administration
FIA	Federal Insurance Administration
FICA	Federal Insurance Contributions Act
FID	Flame Ionization Detector
FIFRA	Federal Insecticide, Fungicide and Rodenticide Act
FIND	Facility Index Directory
FIPS	Federal Information Procedures System
FLM	Federal Land Manager
FLRA	Federal Labor Relations Authority
FLRC	Federal Labor Relations Council
FLSA	Fair Labor Standards Act
FMCS	Federal Mediation and Conciliation Service
FMO	Financial Management Office
FMO	Financial Management Officer
FMS	Financial Management System
FMVCP	Federal Motor Vehicle Control Program
FO	Facilities Office
FOE	Friend of the Earth
FOI	Freedom of Information
FORTAN	Formula Translation
FOSD	Field Operations and Support Division
FP	Fine Particulate Matter
FPC	Federal Power Commission

FPD	Flame Photometric Detector
FPEIS	Fine Particulate Emissions Information System
FPM	Federal Personnel Manual
FPRS	Federal Program Resources Statement
FPRS	Formal Planning and Reporting System
FR	Federal Register
FRC	Federal Records Center
FRM	Federal Reference Methods
FRM	Final Rule Making
FRS	Formal Reporting System
FSIP	Federal Service Impasse Panel
FS	Forest Service
FSS	Federal Supply Schedule
FT	Full Time
FTC	Federal Trade Commission
FTE	Full Time Equivalent
FTP	Federal Test Procedure
FTS	Federal Telecommunications System
FTT	Full Time Temporary
FUA	Fuel Use Act
FWP	Federal Women's Program
FWPCA	Federal Water Pollution Control Act
FWS	Fish and Wildlife Service
FY	Fiscal Year
FYI	For Your Information

GAD	Grants Administration Division
GAO	Government Accounting Office
GBL	Government Bill of Lading
GC	Gas Chromatography
GEMS	Global Environmental Monitoring System
GEP	Good Engineering Practice
GF	General Files
GM	Guam
GMCC	Global Monitoring for Climatic Change
g/mi	Grams per mile
GMT	Greenwich Mean Time
GNP	Gross National Product
GOCM	Goals, Objectives, Commitments and Measures
GPO	Government Printing Office
GS	General Schedule
GSA	General Services Administration
GSD	General Services Division
GTR	Government Transportation Request
GVW	Gross Vehicle Weight
GVWR	Gross Vehicle Weight Rating

H ₂ S	Hydrogen Sulfide
HAOS	Houston Area Oxidant Study
HAPEMS	Hazardous Air Pollutants Enforcement Management System
HAPPS	Hazardous Air Pollutant Prioritization System
HATREMS	Hazardous and Trace Emissions System
HB	Health Benefits
HC	Hydrocarbons
HCO	Hydrothermal Coal Process
HDD	Heavy Duty Diesel
HDDG	Heavy Duty Gasoline Powered Vehicle
HDDV	Heavy Duty Vehicle
HEAL	Human Exposure Assessment Location
HERL	Health Effects Research Laboratory
HI-VOL	High-Volume Sampler
HIWAY	A Line Source Model for Gaseous Pollutants
HIWS	High-Level Waste and Standards
HMS	Highway Mobile Source
HOV	High Occupancy Vehicle
HPLC	High Performance Liquid Chromatography
HQ	Headquarters
HT	Hydrothermally Treated
HTP	High Temperature and Pressure
HVIO	High Volume Industrial Organics
HWERL	Hazardous Waste Engineering Research Laboratory/Cincinnati

IA	Interagency Agreement; sometimes IAG
IACC	Interagency Assessment Advisory Committee
IAEA	International Atomic Energy Agency
IAP	Incentive Awards Program
ICAP	Inductively Coupled Argon Plasma
ICBEN	International Commission on the Biological Effects of Noise
ICE	Internal Combustion Engine
ICS	Intermittent Control Strategies
IFB	Invitation for Bid
IFCAM	Industrial Fuel Choice Analysis Model
IGCI	Industrial Gas Cleaning Institute
IIS	Inflationary Impact Statement
IJC	International Joint Commission
I/M	Inspection and Maintenance
IMM	Intersection Midblock Model
IMPACT	Integrated Model of Plumes and Atmosphere in Complex Terrain
INPUFF	A Gaussian Puff Dispersion Model
INT	Intermittent
IO	Immediate Office
IOAA	Immediate Office of the Assistant Administrator
IOAU	Input/Output Arithmetic Unit
IOB	Iron Ore Beneficiation
IOU	Input/Output Unit
IP	Inhaleable Particulates

IPA	Intergovernmental Personnel Act
IPA	Intergovernmental Personnel Agreement
IPP	Implementation Planning Program
IPP	Integrated Plotting Package
IR	Infrared
IRG	Interagency Review Group
IRLG	Interagency Regulatory Liaison Group
IRS	Intermedia Ranking Staff
IRS	Internal Revenue Service
IRS	International Referral Systems
ISAM	Indexed Sequential File Access Method
ISB	Industrial Studies Branch
ISCLT	Industrial Source Complex Long Term Model
ISCST	Industrial Source Complex Short Term Model
ISD	Information Services Division
ISMAP	Indirect Source Model for Air Pollution
ITDP	Individual Training and Development Plan

JAPCA Journal of Air Pollution Control Association
JCL Job Control Language
JNCP Justification for Non-Competitive
 Procurement
JSD Jackson Structured Design
JSP Jackson Structured Programming

LAER	Lowest Achievable Emission Rate
LCD	Local Climatological Data
LD	Light Duty
LDD	Light Duty Diesel
LDT	Light Duty Truck
LDV	Light Duty Vehicle
LEL	Lower Explosive Limit
LEP	Laboratory Evaluation Program
LIRAQ	Livermore Regional Air Quality Model
LMR	Labor Management Relations
LNEP	Low Noise Emission Product
LNG	Liquified Natural Gas
LOE	Level of Effort
LONGZ	Long Term Terrain Model
LP	Legislative Proposal
LPG	Liquified Petroleum Gas
LRMS	Low Resolution Mass Spectroscopy
LRO	Labor Relations Officer
LSB	Library Services Branch
LSL	Lump Sum Leave
LTO	Landing-Takeoff Cycle
LUST	Leaking Underground Storage Tanks
LVRO	Las Vegas Radiations Operations
LWOP	Leave Without Pay

MAC	Management Advisory Committee
MADCAP	Model of Advection, Diffusion and Chemistry for Air Pollution
MAP3S	Multistate Atmospheric Power Production Pollution Study
MAPPER	Maintaining, Preparing, and Producing Executive Reports
MAPSIM	Mesoscale Air Pollution Simulation Model
MBO	Management by Objectives
MCA	Manufacturing Chemists Association
MD	Mail Drop
MDAD	Monitoring and Data Analysis Division
MEFS	Midterm Energy Forecasting System
MEK	Methyl Ethyl Ketone
MEM	Modal Emission Model
MESOPAC	Mesoscale Meteorological Preprocessor Program
MESOPLUME	Mesoscale "Bent Plume" Model
MESOPUFF	Mesoscale Puff Model
MESS	Model Evaluation Support System
MFBI	Major Fuel Burning Installation
MH	Man Hours
MHD	Magnethydrodynamics
MIBK	Methyl Isobutyl Ketone
MIDSD	Management Information and Data Systems Division
MIS	Mineral Industry Surveys
MISTT	Midwest Interstate Sulfur Transformation and Transport

ML	Meteorology Laboratory
MMD	Mass Median Diameter
MOBILE	Mobile Source Emissions Model
MOD	Management Organization Division
MOD	Manufacturers Operations Division
MOD	Miscellaneous Obligation Document
MOD	Modification
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MPP	Merit Promotion Plan
MPTDS	MPTER Model with Deposition and Settling of Pollutants
MPTER	Multiple Point Source Model with Terrain
MRB	Monitoring and Reports Branch
MS	Mass Spectrometry
MSA	Metropolitan Statistical Areas
MSAM	Multi-Keyed Indexed Sequential File Access Method
MSEE	Major Source Enforcement Effort
MSIS	Model State Information System
MSL	Mean Sea Level
MSPB	Merit Systems Protection Board
MTDDIS	Mesoscale Transport Diffusion and Deposition Model for Industrial Sources
MTG	Media Task Group
MTIB	Manpower and Technical Information Branch

MTSL	Monitoring and Technical Support Laboratory
MU	Mutual Building
MVA	Multivariate Analysis
MVAPCA	Motor Vehicle Air Pollution Control Act
MVEL	Motor Vehicle Emission Laboratory
MVI/M	Motor Vehicle Inspection/Maintenance
MVICA	Motor Vehicle Information and Cost Savings Act
MVS	Multiple Virtual System
MWG	Model Work Group
MW	Megawatt

N	Nitrogen
NA	Non-Attainment
NA	Not Applicable
NA	Not Available
NAA	Non-Attainment Area
NAAQS	National Ambient Air Quality Standards
NACA	National Agricultural Chemicals Association
NACO	National Association of Counties
NADB	National Aerometric Data Bank
NADB	National Air Data Branch
NADP	National Atmospheric Deposition Program
NADPSC	National ADP Service Center
NAE	National Academy of Engineering
NAMS	National Air Monitoring Station
NANCO	National Association of Noise Control Officials
NAPAP	National Acid Precipitation Assessment Program
NAPBN	National Air Pollution Background Network
NAPCTAC	National Air Pollution Control Techniques Advisory Committee
NARA	National Air Resources Act
NAS	National Academy of Sciences
NAS	National Audubon Society
NASA	National Aeronautics and Space Administration
NASN	National Air Sampling Network
NBS	National Bureau of Standards

NCA	National Coal Association
NCA	Noise Control Act
NCAQ	National Commission on Air Quality
NCAR	National Center for Atmospheric Research
NCASI	National Council of the Paper Industry for Air and Stream Improvements, Inc.
NCC	National Climatic Center
NCC	National Computer Center
NCCMAG	National Computer Center Management Advisory Group
NCCU	North Carolina Central University
NCHS	National Center for Health Statistics
NCI	National Cancer Institute
NCM	National Coal Model
NCSU	North Carolina State University
NCWQ	National Commission on Water Quality
NDIR	Nondispersive Infrared Analysis
NDS	National Disposal Site
NEA	National Energy Act
NECRMP	Northeast Corridor Regional Modeling Project
NED	Noise Enforcement Division
NEDS	National Emissions Data System
NEIC	National Enforcement Investigations Center
NEP	National Energy Plan
NEPA	National Environmental Policy Act
NER	National Emissions Report

NEROS	Northeast Regional Oxidant Study
NESHAPS	National Emission Standard for Hazardous Air Pollutants
NETTING	Emission Trading Used to Avoid PSD/NSR Permit Review Requirements
NFAN	National Filter Analysis Network
NFS	National Forest Service
NGA	National Governors Association
NGPA	Natural Gas Policy Act
NHTSA	National Highway Traffic Safety Administration
NIEHS	National Institute of Environmental Health Sciences
NIH	National Institutes of Health
NIOSH	National Institute of Occupational Safety and Health
NIS	Noise Information System
NLA	National Lime Association
NLC	National League of Cities
NLT	Not Later Than
NMC	National Meteorological Center
NMHC	Nonmethane Hydrocarbons
NMOC	Nonmethane Organic Compounds
NMR	Nuclear Magnetic Resonance
NO	Nitric Oxide
NO ₂	Nitrogen Dioxide
NO _x	Nitrogen Oxides
NOA	New Obligation Authority

NOAA	National Oceanic and Atmospheric Administration
NOJC	National Oil Jobbers Council
NPDES	National Pollution Discharge Elimination System
NPM	National Program Manager
NPRM	Notice of Proposed Rulemaking
NPS	National Park Service
NRA	National Recreation Area
NRC	National Referral Center
NRC	Nuclear Regulatory Commission
NRDC	National Resources Defense Council
NRT	National Response Team
NSF	National Science Foundation
NSO	Nonferrous Smelter Order
NSPE	National Society for Professional Engineers
NSPS	New Source Performance Standards
NSR	New Source Review
NTE	Not to Exceed
NTIS	National Technical Information Service
NVPP	National Vehicle Population Poll
NWRC	National Weather Records Center
NWS	National Weather Service

O ₃	Ozone
O _x	Total Oxidants
OA	Office of Administration
OA	Office of the Administrator
OAE	Office of Analysis and Evaluation
OALJ	Office of the Administrative Law Judges
OAQPS	Office of Air Quality Planning and Standards
OAR	Office of Air and Radiation
OARM	Office of Administration and Resources Management
OBERS	Regional Economic Activity Projections
OC	Object Class
OC	Office of the Comptroller
OCD	Offshore and Coastal Dispersion Model
OCL	Office of Congressional Liaison
OCR	Office of Civil Rights
OD	Office of the Director
OD	Organizational Development
ODA	Office of the Deputy Administrator
ODP	Office of Data Processing
ODW	Office of Drinking Water
OEA	Office of External Affairs
OECD	Organization of Economic Cooperation and Development
OECM	Office of Enforcement and Compliance Monitoring
OET	Office of Environmental Engineering and Technology

OEGB	Old Executive Office Building
OEPER	Office of Environmental Processes and Effects Research
OER	Office of Exploratory Research
OERR	Office of Emergency and Remedial Response (Superfund)
OF	Optional Form
OFA	Office of Federal Activities
OGC	Office of General Counsel
OHEA	Office of Health and Environmental Assessment
OHR	Office of Health Research
OHRM	Office of Human Resources Management
OIA	Office of Internal Affairs
OIA	Office of International Activities
OIG	Office of the Inspector General
OIL	Office of Intergovernmental Liaison
OIRM	Office of Information Resources Management
OLA	Office of Legislative Analysis
OLEC	Office of Legal and Enforcement Counsel
OLEP	Office of Legal and Enforcement Policy
OMB	Office of Management and Budget
OMISS	Office of Management Information and Support Services
OMO	Office of Management Operations
OMPE	Office of Management Planning and Evaluation
OMS	Office of Management Support

OMS	Office of Mobile Sources
OMSE	Office of Management Systems and Evaluation
OMSQA	Office of Monitoring Systems and Quality Assurance
OP	Operating Plan
OPA	Office of Policy Analysis
OPA	Office of Public Affairs
OPAC	Overall Performance Appraisal Certification
OPF	Official Personnel Folder
OPFT	Other Than Permanent Full Time
OPFTE	Other Than Permanent Full Time Equivalent
OPMS	Office of Program Management and Support
OPP	Office of Pesticide Programs
OPPE	Office of Policy, Planning, and Evaluation
OPPM	Office of Policy and Program Management
OPTS	Office of Pesticides and Toxic Substances
ORD	Office of Research and Development
ORO	Office of Regional Operations
ORP	Office of Radiation Programs
ORPM	Office of Research Program Management
ORV	Off-Road Vehicle
OSDBU	Office of Small and Disadvantaged Business Utilization
OSHA	Occupational Safety and Health Administration
OSR	Office of Standards and Regulations
OS/VS	Operating System/Virtual Storage

OSW	Office of Solid Waste
OSWER	Office of Solid Waste and Emergency Response
OT	Overtime
OTA	Office of Technology Assessment
OTS	Office of Toxic Substances
OW	Office of Water
OWEP	Office of Water Enforcement and Permits
OWPE	Office of Water Programs Enforcement
OWPO	Office of Water Program Operations
OWRS	Office of Water Regulations and Standards
OZIPP	Ozone Isopleth Plotting Package
OZIPPM	Modified Ozone Isopleth Plotting Package

P	Phosphorous
P&A	Precision and Accuracy
PAA	Priority Abatement Areas
PAB	Pollutant Assessment Branch
PAD	Program Analysis Division
PADRE	Particle Analysis and Data Reduction Program
PAH	Polycyclic Aromatic Hydrocarbon
PAL	Point, Area, and Line Source Air Quality Model
PALDS	PAL Model with Deposition and Settling of Pollutants
PAN	Peroxyacetyl Nitrate; sometimes Peroxyacyl Nitrate
PARS	Precision and Accuracy Reporting System
Pb	Lead
PBB	Polybromated Biphenyls
PBL	Planetary Boundary Layer
PBLSQ	The Lead Line Source (PBLSQ) Model
PC	Personal Computer
PC	Planned Commitment
PC	Pulverized Coal
PCA	Principal Component Analysis
PCB	Polychlorinated Biphenyls
PC&B	Personnel Compensation and Benefits
PCD	Procurements and Contracts Management Division
PCIOS	Processor Common Input/Output System

PCO	Printing Control Officer
PCON	Potential Contractor
PCS	Permanent Change of Station
PCS	Program Coordination Staff
PD	Position Description
PE	Program Element
PED	Program Evaluation Division
PEL	Personal Exposure Limit
PEM	Personal Exposure Model
PEPE	Prolonged Elevated Pollution Episode
PFT	Permanent Full Time
PFTE	Permanent Full Time Equivalent
PHS	Public Health Service
PHSA	Public Health Service Act
PI	Program Information
PLUVUE	Plume Visibility Model
PM	Particulate Matter
PM ₁₀	Particulate Matter nominally 10m and less
PM ₁₅	Particulate Matter nominally 15m and less
PMD	Personnel Management Division
PMD	Program Management Division
PMIP	Presidential Management Intern Program
PMIS	Personnel Management Information System
PMNF	Premanufacture Notification Form
PMR	Pollutant Mass Rate

PMRS	Performance Management and Recognition System
PMS	Performance Management System
PMS	Personnel Management Specialist
PNA	Polynuclear Aromatic Hydrocarbons
PO	Project Officer
PO	Purchase Order
POC	Program Office Contacts
POM	Polycyclic Organic Matter
PMO	Program Operations and Management Office
POTW	Publicly Owned Treatment Works
POV	Privately Owned Vehicle
PP	Pay Period
PP	Program Planning
PPA	Planned Program Accomplishment
ppb	Parts per billion
PPIS	Pesticide Product Information System
ppm	Parts per million
PPMAP	Power Planning Modeling Application Procedure
PPRS	Program Planning and Review Staff
PPSP	Power Plant Siting Program
PPT	Permanent Part Time
PR	No Year Fund
PR	Procurement Request
PRA	Planned Regulatory Action

PRD	Program Reporting Division
PS	Point Source
PSD	Prevention of Significant Deterioration
PSE	Program Subelement
PSI	Pollutant Standards Index
PSM	Point Source Monitoring
PSS	Personnel Staffing Specialist
PT	Part Time
PTDIS	Single Stack Meteorological Model in EPA UNAMAP Series
PTMAX	Single Stack Meteorological Model in EPA UNAMAP Series
PTMTP	Multistack Meteorological Model in EPA UNAMAP Series
PTPLU	Point Source Gaussian Diffusion Model
PV	Project Verification
PVC	Polyvinyl Chloride
PY	Prior Year

Q Q Q Q Q Q Q Q

QA Quality Assurance

QAC Quality Assurance Coordinator

QAMIS Quality Assurance Management and Information
 System

QCA Quiet Communities Act

QCI Quality Control Index

QCP Quiet Community Program

QSI Quality Step Increase

Q Q Q Q Q Q Q Q

RA	Regional Administrator
RA	Regulatory Alternative
RA	Regulatory Analysis
RA	Resource Allocation
RACM	Reasonable Available Control Measures
RACT	Reasonably Available Control Technology
RADM	Random Walk Advection and Dispersion Model
RAM	Urban Air Quality Model for Point and Area Sources in EPA UNAMAP Series
RAMS	Regional Air Monitoring System
RAPS	Regional Air Pollution Study
RARG	Regulatory Analysis Review Group
RC	Responsibility Center
RCA	Responsibility Center A (OAA/OPMO)
RCB	Responsibility Center B (OTLUP)
RCC	Radiation Coordinating Council
RCF	Responsibility Center F (OPA)
RCM	Responsibility Center Monthly
RCRA	Resource Conservation and Recovery Act
R&D	Research and Development
RDU	Raleigh-Durham Airport
RDU	Regional Decision Unit
REEP	Review of Environmental Effects of Pollutants
REF	Reference
REPS	Regional Emissions Projection System

RFB	Request for Bid
RFP	Reasonable Further Progress
RFP	Request for Proposal
RFQ	Request for Quote
RIA	Regulatory Impact Analysis
RIF	Reduction in Force
RIM	Regulatory Interpretation Memorandum
RJE	Remote Job Entry
RMDHS	Regional Model Data Handling System
RMIS	Resources Management Information System
RO	Regional Office
ROADCHEM	ROADWAY Version that Includes Chemical Reactions of NO, NO ₂ and O ₃
ROADWAY	A Model to Predict Pollutant Concentrations Near a Roadway
ROLLBACK	A Proportional Reduction Model
ROPA	Record of Procurement Action
RP	Respirable Particulates
RPAR	Rebuttable Presumption Against Registration
RPIC	Responsible Planning and Implementation Officer
RPM	Reactive Plume Model
RPO	Regional Planning Officer
RPO	Regional Programs Office
RSS	Regional Services Staff
RT	Regional Total
RTCM	Reasonable Transportation Control Measures

RTD	Return to Duty
RTDM	Rough Terrain Diffusion Model
RTFEA	Research Triangle Federal Employees Association
RTM	Regional Transport Model
RTPFCU	Research Triangle Park Federal Credit Union

S	Sulphur
S&A	Surveillance and Analysis
SAB	Science Advisory Board
SAD	Support and Analysis Division
SADAA	Science Assistant to the Deputy Assistant Administrator
SAE	Society of Automotive Engineers
SAIP	Systems Acquisition and Implementation Program
SAMWG	Standing Air Monitoring Work Group
SAR	Start Action Request
SAROAD	Storage and Retrieval of Aerometric Data
SAS	Statistical Analysis System
SASD	Strategies and Air Standards Division
SASS	Source Assessment Sampling System
SBA	Small Business Administration
SCAP	Superfund Comprehensive Accomplishment Plan
SCC	Source Classification Code
SCFM	Standard cubic feet per minute
SCR	Selective Catalytic Reduction
SCS	Supplementary Control Strategy
SCS	Supplementary Control System
SDB	Standards Development Branch
SDWA	Safe Drinking Water Act
SEAS	Strategic Environmental Assessment System
SEIA	Socioeconomic Impact Analysis

SEM	Scanning Electron Microscope
SES	Senior Executive Service
SES	Socioeconomic Status
SF	Standard Form
SFA	Spectral Flame Analyzers
SFO	Servicing Finance Office
SHORTZ	Short Term Terrain Model
SI	International System of Units
SI	Spark Ignition
SIB	Standards Implementation Branch
SIC	Standard Industrial Classification
SICEA	Steel Industry Compliance Extension Act of 1980
SID	Surveillance and Inspection Division
SIEFA	Source Inventory Emission Factor Analysis
SIMS	Secondary Ion-Mass Spectrometry
SIP	State Implementation Plan
SIS	Stay in School
SL	Sick Leave
SLAMS	State/Local Air Monitoring Station
SLAPS	St. Louis Air Pollution Study
SLPD	State and Local Planning Division
SLSM	Simple Line Source Model
SNAAQs	Secondary National Ambient Air Quality Standards
SO ₂	Sulfur Dioxide

SO _x	Sulfur Oxides
SOCMI	Synthetic Organic Chemical Manufacturing Industry
SOP	Standard Operating Procedure
SOTDAT	Source Test Data
SOW	Scope of Work
SPECS	Specifications
SPF	Structured Programming Facility
SPMS	Strategic Planning and Management System
SPMS	Special Purpose Monitoring Stations
SPS	State Permit System
SPSS	Statistical Package for the Social Sciences
SPUR	Software Package for Unique Reports
SRAB	Source Receptor Analysis Branch
SRC	Solvent Refined Coal
SRD	Standards and Regulations Division
SRM	Standard Reference Method
SRU	System Resource Unit
SSAN	Social Security Account Number
SSCD	Stationary Source Compliance Division
SSD	Standards Support Document
SSEIS	Standard Support and Environmental Impact Statement
SSI	Size Selective Inlet
SSMS	Spark Source Mass Spectroscopy
SSN	Social Security Number

SSO	Support Services Office
SST	Supersonic Transport
STAPPA	State and Territorial Air Pollution Program Administrators
STAR	Stability Wind Rose
STEL	Short Term Exposure Limit
STORET	Storage and Retrieval of Water Related Data
STP	Standard Temperature and Pressure
SUP	Standard Unit of Processing
SURE	Sulfate Regional Experiment Program
SWE	Society of Women Engineers

TA	Travel Authorization
TAMTAC	Toxic Air Monitoring Technical Advisory Committee
TC	Technical Center
TCM	Texas Climatological Model
TCM	Transportation Control Measure
TCP	Transportation Control Plan
TDY	Temporary Duty
TEC	Technical Evaluation Committee
TEM	Texas Episodic Model
TEXIN	Texas Intersection Air Quality Model
TFT	Temporary Full Time
TFTE	Temporary Full Time Equivalent
TGIF	Thank God It's Friday
TGO	Total Gross Output
THC	Total Hydrocarbons
TI	Temporary Intermittent
TIBL	Thermal Internal Boundary Layer
TIC	Technical Information Coordinator
TIM	Technical Information Manager
TIP	Transportation Improvement Program
TITC	Toxic Substances Control Act Interagency Testing Committee
TLV	Threshold Limit Value
TO	Task Order
TO	Travel Order

TOA	Trace Organic Analysis
TOC	Total Organic Compound
TRLN	Triangle Research Library Network
TRS	Total Reduced Sulfur
TSB	Technical Support Branch
TSC	Toxic Substances Coordinator
TSC	Transportation Systems Center
TSCA	Toxic Substances Control Act; sometimes TOSCA
TSCC	Toxic Substances Coordinating Committee
TSDF	Treatment, Storage, or Disposal Facility
TSM	Transportation System Management
TSO	Time Sharing Option
TSP	Total Suspended Particulates
TSS	Terminal Security System
TSS	Total Suspended Solids
TSSMS	Time Sharing Services Management System
TTFA	Target Transformation Factor Analysis
TTY	Teletypewriter
TUCC	Triangle University Computer Center
TVA	Tennessee Valley Authority
TWA	Time Weighted Average

UAM	Urban Airshed Model
UAQI	Uniform Air Quality Index
UARG	Utilities Air Regulatory Group
ULP	Unfair Labor Practice
UMTA	Urban Mass Transportation Administration
UN	United Nations
UNAMAP	User's Network for Applied Modeling of Air Pollution
UNC	University of North Carolina
UNEP	United Nations Environment Program
UNESCO	United Nations Educational, Scientific and Cultural Organization
UPS	United Parcel Services
USBM	United States Bureau of Mines
USC	United States Code
USDA	United States Department of Agriculture
USEPA	United States Environmental Protection Agency
USFS	United States Forest Service
USGS	United States Geodetic Survey
UTM	Universal Transverse Mercator
UTP	Urban Transportation Planning
UV	Ultraviolet

VALLEY	Meteorological Model to Calculate Concentrations on Elevated Terrain
VCM	Vinyl Chloride Monomer
VE	Visual Emissions
VHT	Vehicle-Hours of Travel
VISTTA	Visibility Impairment from Sulfur Transformation and Transport in the Atmosphere
VKT	Vehicle Kilometers Traveled
VMT	Vehicle Miles Traveled
VOC	Volatile Organic Compounds
VOS	Vehicle Operating Survey
VSS	Volatile Suspended Solids

WA	Work Assignment
WCC	Washington Computer Center
WDC	Washington National Airport
WG	Wage Grade
WG	Work Group
WGI	Within Grade Increase
WHO	World Health Organization
WIC	Washington Information Center
WICEM	World Industry Conference on Environmental Management
WMO	World Meteorological Organization
WOW	We-Cycle Office Wastepaper
WPC	Word Processing Center
WPI	Wholesale Price Index
WRC	Water Resources Council
WS	Work Status
WSAP	Weighted Sensitivity Analysis Program
WSM	Waterside Mall
YTD	Year to Date
ZBB	Zero Base Budgeting

10^{12}	TERA (T)	One trillion times
10^9	GIGA (G)	One billion times
10^6	MEGA (M)	One million times
10^3	KILO (k)	One thousand times
10^{-3}	MILLI (m)	One thousandth of
10^{-6}	MICRO (μ)	One millionth of
10^{-9}	NANO (n)	One billionth of
m	Meter (Length)	1m = 39.37 in.
g	Gram (Mass)	1g = ~.035 oz.
~	Approximately	
=	Approximately equal to	
>	Greater than	
\geq	Greater than or equal to	
<	Less than	
\leq	Less than or equal to	
>>	Much greater than	
<<	Much less than	
#	Number (No. is preferred, if either is needed).	
Ω	Ohm	
+	Plus	
\pm	Plus or minus	
§	Section	
Σ	To sum up	

STATE POSTAL ABBREVIATIONS

AL	Alabama	MT	Montana
AK	Alaska	NE	Nebraska
*	American Samoa	NV	Nevada
AZ	Arizona	NH	New Hampshire
AR	Arkansas	NJ	New Jersey
CA	California	NM	New Mexico
CO	Colorado	NY	New York
CT	Connecticut	NC	North Carolina
DE	Delaware	ND	North Dakota
DC	District of Columbia	OH	Ohio
FL	Florida	OK	Oklahoma
GA	Georgia	OR	Oregon
HI	Hawaii	PA	Pennsylvania
ID	Idaho	PR	Puerto Rico
IL	Illinois	RI	Rhode Island
IN	Indiana	SC	South Carolina
IA	Iowa	SD	South Dakota
KS	Kansas	TN	Tennessee
KY	Kentucky	TX	Texas
LA	Louisiana	UT	Utah
ME	Maine	VT	Vermont
MD	Maryland	VI	Virgin Islands
MA	Massachusetts	VA	Virginia
MI	Michigan	WA	Washington
MN	Minnesota	WV	West Virginia
MS	Mississippi	WI	Wisconsin
MO	Missouri	WY	Wyoming

* No abbreviation given by the U.S. Postal Services

Neophytes to internal technical jargon quickly become lost in the alphabet soup that seems to have become ingrained in the American tongue. Though efforts are made to reduce or eliminate the use of such verbal coding of information, the practice seems to be endowed with traits of survival that are destined to keep it off the "endangered" species list for the foreseeable future. This booklet attempts to assist those "unenlightened" persons who may be peering into the inner circles of EPA's jargon so that they may be better decode the "language and enhance efforts to communicate.