



DIRECTIVE NUMBER: 9221.0-1

TITLE: Data Handling Support for CERCLIS

APPROVAL DATE: March 4, 1985

EFFECTIVE DATE: *March 4, 1986*

ORIGINATING OFFICE: Superfund

FINAL

DRAFT

STATUS: Interim guidance

REFERENCE (other documents):

OSWER OSWER OSWER
/E DIRECTIVE DIRECTIVE DI



United States Environmental Protection Agency
Washington, DC 20460

OSWER Directive Initiation Request

Interim Directive Number

9221.0-1

Originator Information

Name of Contact Person
Shirley Keehn

Mail Code
WH-548

Telephone Number
475-9335

Lead Office

- OERR
- OSW

- OUST
- OWPE
- AA-OSWER

Approved for Review

Signature of Office Director

Date

Title

Data Handling Support for CERCLIS

Summary of Directive

Implements policies and procedures regarding management of the data handling support for CERCLIS provided by the Computer Sciences Corporation (CSC).

(Signed H. Longest, March 4, 1986)

OK Nancy Livingstone

Type of Directive (Manual, Policy Directive, Announcement, etc.)

Policy and Procedures

Status

- Draft
- Final
- New
- Revision

Does this Directive Supersede Previous Directive(s)?

- Yes
- No

Does It Supplement Previous Directive(s)?

- Yes
- No

If "Yes" to Either Question, What Directive (number, title)

Review Plan

- AA-OSWER
- OERR
- OSW
- OUST
- OWPE
- Regions
- OECM
- OGC
- OPPE
- Other (Specify)

This Request Meets OSWER Directives System Format

Signature of Lead Office Directives Officer

Nancy Livingstone

Date

26 Feb 86

Signature of OSWER Directives Officer

Sherry Fielding

Date

March 6, 86



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

MAR - 4 1986

OFFICE OF
SOLID WASTE AND EMERGENCY RESPONSE

OSWER Directive 9221.0-1

MEMORANDUM

SUBJECT: Data Handling Support for CERCLIS

FROM: Henry L. Longest II, Director
Office of Emergency and Remedial Response (WH-548)

TO: Addressees

This memorandum implements policies and procedures regarding management of the data handling support for CERCLIS provided by the Computer Sciences Corporation (CSC). A recent analysis by OERR's Information Management Task Group concluded that the remaining budget for FY 1986 cannot support the current level of effort. Therefore, I must issue an interim reallocation for the remainder of FY 1986 and take other steps to improve the management of these important resources.

The data handling support is funded by OERR to provide Regional Superfund programs with resources to collect, enter, and maintain CERCLIS data. To date, the delivery order has been managed in Headquarters without considerable input from Regional Superfund staff. This is inconsistent with my priority to work closely with you to improve information management through the Superfund Management Systems project. Regional responsibilities for information management will expand in the near future when most quantitative reporting for management accountability (e.g. SPMS, SCAP) will be conducted through the national data base. These resources for data handling will then be more valuable to you than ever before. Consequently, it is important that you immediately become involved in managing these resources.

From a management perspective, the most urgent need is to bring the delivery order back in line with its budget. For the remainder of FY 1986, each Region will receive a budget that may not be exceeded. Within this budget (plus any amount you wish to augment it with), each Region may revise the existing labor hour mixture as necessary to suit your data handling needs. Please designate an individual in the Superfund program to have overall responsibility for data handling management. Once designated, they should call Shirley Keehn of the IMTG (475-9336) to discuss their

role in the management of this function. Because such Regional revisions will affect national totals of labor hours expended and our ability to stay within labor hour category ceilings, it is essential that both Shirley and the individuals designated by the Regions coordinate all planned revisions with the Delivery Order Project Officer (Irvin Weiss) and with the Regional ADP Managers, who serve as Deputy Delivery Order Project Officers. The delivery order will operate on the revised budget ("allocation" column) listed in Attachment I beginning February 15, 1986. For the period February 15 through April 30, the existing labor hour mixture ("Current Usage Needs" column) will remain in place with some reductions necessary across all categories. All Regions must review their existing labor hour mixture and forward their decision on any changes to Shirley by March 14. For your planning purposes, Attachment I(a) provides similar information on the allocation for the period May 1 through September 30, 1986.

As stated above, I anticipate that major changes will occur in the roles of both the Regions and Headquarters in information management as a result of the Superfund Management Systems project. A complete review of the data handling support delivery order and the extent to which it supports the Superfund program is in order and will be conducted in the fourth quarter. Until that analysis is complete, I believe that a policy statement should be in place to lay out our existing responsibilities for data handling management. A draft is provided in Attachment II for your review and comment. Please have your staff provide any comments to Shirley Keehn by March 14 so that it may be issued effective March 31. Rick Martin, the CERCLIS system manager, will be happy to answer any questions regarding the draft policy statement for you or your staff.

Attachments

Addressees:

Director, Waste Management Division, Regions I, V, and VIII
Director, Emergency and Remedial Response Division, Region II
Director, Hazardous Waste Management Division, Region III
Director, Air and Waste Management Division, Regions IV, VI, and VII
Director, Toxics and Waste Management Division, Region IX
Director, Air and Waste Division, Region X

cc: Timothy Fields, ERD
Stephen Lingle, HRSD
Russel Wyer, HSCD
Mike McNeill, IMS
Barbara Jarvis, OIRM
Tony Jover, OIRM
Irv Weiss, OIRM
Superfund Branch Chiefs, Regions I - X

ATTACHMENT I

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
I	IMS	\$18.88	186	\$3,512	\$7,681	\$873
	SCC	12.12	416	5,042		
				<u>\$8,554</u>		
II	SCS	\$25.65	186	4,771	\$8,829	\$984
	SCC	12.12	208	2,521		
	SCC	12.12	208	2,521		
				<u>\$9,813</u>		
III	IMS	\$18.88	208	3,927	\$8,059	\$910
	SCC	12.12	416	5,042		
				<u>\$8,969</u>		
IV	IMS	\$18.88	208	3,927	\$11,485	\$1,193
	SCC	12.12	416	5,042		
	SCC	12.12	306	3,709		
				<u>\$12,678</u>		
V	IMS	\$18.88	208	3,832	\$11,950	\$1,230
	SCC	12.12	416	5,042		
	DA	10.35	416	4,306		
				<u>\$13,180</u>		
VI	TPL	\$22.84	208	3,494	\$9,643	\$1,046
	SCC	12.12	416	5,042		
	DA	10.35	208	2,153		
				<u>\$10,689</u>		
VII	TPL	\$22.84	208	3,494	\$12,943	\$1,316
	DA	10.35	416	4,306		
	DA	10.35	416	4,306		
	DA	10.35	208	2,153		
				<u>\$14,259</u>		
VIII	IMS	\$18.88	164	3,096	\$8,305	\$935
	OAS	14.77	416	6,144		
				<u>\$9,240</u>		

DATA HANDLING SUPPORT FOR CERCLIS

Current Usage Needs
2/15/86 - 4/30/86

<u>Region</u>	<u>Labor Category</u>	<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>	<u>Allocation</u>	<u>Difference</u>
IX	IMS	\$18.88	164	\$ 3,096		
	IMS	18.88	416	7,854		
	IMS	18.88	328	6,192		
	OAS	14.77	416	6,144		
	OAS	14.77	416	6,144		
	DA	10.35	416	4,306		
	DA	10.35	88	911		
					<u>\$34,647</u>	\$31,781
X	IMS	\$18.88	153	\$2,889		
	DA	10.35	416	4,306		
	DA	10.35	208	2,153		
				<u>\$9,348</u>	\$8,401	\$947
CSC HQ	TPL	\$25.69	143	\$3,674		
	SCC	13.63	143	1,949		
	SWPO	13.63	153	2,085		
	OAS	16.61	110	1,827		
				<u>\$9,535</u>	\$9,535	-----
EPA HQ	SCC	\$12.12	416	\$5,042		
				<u>\$5,042</u>	\$5,042	-----
(Misc - Program Support)					<u>853</u>	-----
Sub total				\$145,954	\$134,507	-----
Program Support @7.5%				10,946	10,088	-----
O.D.C.				<u>5,000</u>	<u>5,005</u>	-----
				\$161,900	\$149,600	\$12,300

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
I	IMS	\$18.88	186	\$3,512	\$7,681	\$873
	SCC	12.12	416	5,042		
				<u>\$8,554</u>		

*Labor Category

IMS = Information Management Specialist
 SCC = Senior Control Clerk

DATA HANDLING SUPPORT FOR CERCLIS

Current Usage Needs 2/15/86 - 4/30/86						
<u>Region</u>	<u>Labor Category*</u>	<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>	<u>Allocation</u>	<u>Difference</u>
II	SCS	\$25.65	186	4,771		
	SCC	12.12	208	2,521		
	SCC	12.12	208	2,521		
				<u>\$9,813</u>	\$8,829	\$984

*Labor Category

SCS = Senior Computer Specialist

SCC = Senior Control Clerk

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
III	IMS	\$18.88	208	3,927	\$8,059	\$910
	SCC	12.12	416	5,042		
				<u>\$8,969</u>		

*Labor Category

IMS = Information Management Specialist
 SCC = Senior Control Clerk

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
IV	IMS	\$18.88	208	3,927	\$11,485	\$1,193
	SCC	12.12	416	5,042		
	SCC	12.12	306	3,709		
				<u>\$12,678</u>		

*Labor Category

IMS = Information Management Specialist
 SCC = Senior Control Clerk

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
V	IMS	\$18.88	208	3,832	\$11,950	\$1,230
	SCC	12.12	416	5,042		
	DA	10.35	416	4,306		
				<u>\$13,180</u>		

*Labor Category

IMS = Information Management Specialist
 SCC = Senior Control Clerk
 DA = Data Analyst

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
VI	TPL	\$22.84	208	3,494	\$9,643	\$1,046
	SCC	12.12	416	5,042		
	DA	10.35	208	2,153		
				<u>\$10,689</u>		

*Labor Category

TPL = Technical Project Leader

SCC = Senior Control Clerk

DA = Data Analyst

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
VII	TPL	\$22.84	208	3,494	\$12,943	\$1,316
	DA	10.35	416	4,306		
	DA	10.35	416	4,306		
	DA	10.35	208	2,153		
				<u>\$14,259</u>		

*Labor Category

TPL = Technical Project Leader
 DA = Data Analyst

DATA HANDLING SUPPORT FOR CERCLIS

<u>Region</u>	<u>Labor Category*</u>	<u>Current Usage Needs</u> <u>2/15/86 - 4/30/86</u>			<u>Allocation</u>	<u>Difference</u>
		<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>		
VIII	IMS	\$18.88	164	3,096	\$8,305	\$935
	OAS	14.77	416	6,144		
				<u>\$9,240</u>		

*Labor Category

IMS = Information Management Specialist

OAS = Operations/Administrative Supervisor

DATA HANDLING SUPPORT FOR CERCLIS

Current Usage Needs
2/15/86 - 4/30/86

<u>Region</u>	<u>Labor Category</u>	<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>	<u>Allocation</u>	<u>Difference</u>
IX	IMS	\$18.88	164	\$ 3,096		
	IMS	18.88	416	7,854		
	IMS	18.88	328	6,192		
	OAS	14.77	416	6,144		
	OAS	14.77	416	6,144		
	DA	10.35	416	4,306		
	DA	10.35	88	911		
				<u>\$34,647</u>	\$31,781	\$2,866

*Labor Category

IMS = Information Management Specialist
OAS = Operations/Administrative Supervisor
DA = Data Analyst

DATA HANDLING SUPPORT FOR CERCLIS

Current Usage Needs
2/15/86 - 4/30/86

<u>Region</u>	<u>Labor Category</u>	<u>Hourly Rate</u>	<u>Labor Hours</u>	<u>Total Costs</u>	<u>Allocation</u>	<u>Difference</u>
X	IMS	\$18.88	153	\$2,889		
	DA	10.35	416	4,306		
	DA	10.35	208	2,153		
				<u>\$9,348</u>	\$8,401	\$947

*Labor Category

IMS = Information Management Specialist

DA = Data Analyst

DATA HANDLING SUPPORT FOR CERCLIS

SUMMARY

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
RG 1									
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
SCC	4,072			4,169			2,036		
	<u>\$ 7,244</u>	\$ 6,063	\$ 1,181	<u>\$ 7,416</u>	\$ 6,034	\$ 1,382	<u>\$ 3,622</u>	\$ 3,032	\$ 590
RG 2									
SCS	\$ 4,309			\$ 4,412			\$ 2,155		
SCC	2,036			2,085			1,018		
SCC	2,036			2,085			1,018		
	<u>\$ 8,381</u>	\$ 7,019	\$ 1,362	<u>\$ 8,582</u>	\$ 6,990	\$ 1,592	<u>\$ 4,191</u>	\$ 3,510	\$ 681
RG 3									
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
SCC	4,072			4,169			2,036		
	<u>\$ 7,244</u>	\$ 6,594	\$ 650	<u>\$ 7,416</u>	\$ 6,565	\$ 851	<u>\$ 3,622</u>	\$ 3,297	\$ 325
RG 4									
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
SCC	4,072			4,169			2,036		
SCC	3,054			3,127			1,527		
	<u>\$ 10,298</u>	\$ 9,143	\$ 1,155	<u>\$ 10,543</u>	\$ 9,115	\$ 1,428	<u>\$ 5,149</u>	\$ 4,572	\$ 577
RG 5									
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
SCC	4,072			4,169			2,036		
DA	3,478			3,560			1,739		
	<u>\$ 10,722</u>	\$ 9,462	\$ 1,260	<u>\$ 10,976</u>	\$ 9,433	\$ 1,543	<u>\$ 5,361</u>	\$ 4,731	\$ 630

DATA HANDLING SUPPORT FOR CERCLIS

SUMMARY

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
RG 6									
TPL	\$ 3,837			\$ 3,928			\$ 1,919		
SCC	4,072			4,169			2,036		
DA	1,739			1,780			869		
	<u>\$ 9,648</u>	\$ 7,657	\$ 1,991	<u>\$ 9,877</u>	\$ 7,627	\$ 2,250	<u>\$ 4,824</u>	\$ 3,828	\$ 996
RG 7									
TPL	\$ 3,837			\$ 3,928			\$ 1,919		
DA	3,478			3,560			1,739		
DA	3,478			3,560			1,739		
DA	1,739			1,780			869		
	<u>\$ 12,532</u>	\$ 10,312	\$ 2,220	<u>\$ 12,828</u>	\$ 10,284	\$ 2,544	<u>\$ 6,266</u>	\$ 5,155	\$ 1,111
RG 8									
TMS	\$ 3,172			\$ 3,247			\$ 1,586		
OAS	4,963			5,081			2,481		
	<u>\$ 8,135</u>	\$ 6,594	\$ 1,541	<u>\$ 8,328</u>	\$ 6,565	\$ 1,763	<u>\$ 4,067</u>	\$ 3,297	\$ 770
RG 9									
TMS	\$ 3,172			\$ 3,247			\$ 1,586		
IMS	6,344			6,495			3,172		
IMS	5,079			5,192			2,530		
OAS	4,963			5,081			2,481		
OAS	4,963			5,081			2,481		
DA	3,478			3,560			1,739		
DA	693			714			352		
	<u>\$ 28,692</u>	\$ 25,290	\$ 3,402	<u>\$ 29,370</u>	\$ 25,262	\$ 4,108	<u>\$14,341</u>	\$12,645	\$ 1,696
RG 10									
TMS	\$ 3,172			\$ 3,247			\$ 1,586		
DA	3,478			3,560			1,739		
DA	1,739			1,780			869		
	<u>\$ 8,389</u>	\$ 6,701	\$ 1,688	<u>\$ 8,587</u>	\$ 6,672	\$ 1,915	<u>\$ 4,194</u>	\$ 3,350	\$ 844

DATA HANDLING SUPPORT FOR CERCLIS

SUMMARY

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
<u>CSC HQ</u>									
TPL	\$ 2,877			\$ 2,954			\$ 1,439		
SCC	1,527			1,567			763		
SWPO	1,527			1,567			763		
OAS	1,395			1,429			698		
	<u>\$ 7,326</u>	\$ 7,326	----	<u>\$ 7,517</u>	\$ 7,517	----	<u>\$ 3,663</u>	\$ 3,663	----
<u>EPA HQ</u>									
SCC	\$ 4,072			\$ 4,169			\$ 2,036		
	<u>\$ 4,072</u>	\$ 4,072	----	<u>\$ 4,169</u>	\$ 4,169	----	<u>\$ 2,036</u>	\$ 2,036	----
	-----	-----	-----	-----	-----	-----	-----	-----	-----
TECH. LABOR	\$122,683	\$106,233	\$16,450	\$125,609	\$106,233	\$19,376	\$61,336	\$53,116	\$8,220
PROGRAM SUPPORT	9,201	7,967	1,234	9,421	7,967	1,454	4,600	3,984	616
O.D.C.	<u>8,000</u>	<u>8,000</u>	----	<u>8,000</u>	<u>8,000</u>	----	<u>4,000</u>	<u>4,000</u>	----
TOTAL SUPPORT	\$139,884	\$122,200	\$17,684	\$143,030	\$122,200	\$20,830	\$69,936	\$61,100	\$8,836

DATA HANDLING SUPPORT FOR CERCLIS

REGION I

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
SCC	4,072			4,169			2,036		
	<u>\$ 7,244</u>	\$ 6,063	\$ 1,181	<u>\$ 7,416</u>	\$ 6,034	\$ 1,382	<u>\$ 3,622</u>	\$ 3,032	\$ 590

DATA HANDLING SUPPORT FOR CERCLIS

REGION II

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
SCS	\$ 4,309			\$ 4,412			\$ 2,155		
SCC	2,036			2,085			1,018		
SCC	2,036			2,085			1,018		
	<u>\$ 8,381</u>	\$ 7,019	\$ 1,362	<u>\$ 8,582</u>	\$ 6,990	\$ 1,592	<u>\$ 4,191</u>	\$ 3,510	\$ 681

DATA HANDLING SUPPORT FOR CERCLIS

REGION III

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
IMS SCC	\$ 3,172			\$ 3,247			\$ 1,586		
	4,072			4,169			2,036		
	<u>\$ 7,244</u>	\$ 6,594	\$ 650	<u>\$ 7,416</u>	\$ 6,565	\$ 851	<u>\$ 3,622</u>	\$ 3,297	\$ 325

DATA HANDLING SUPPORT FOR CERCLIS

REGION IV

Labor Cat.	Current Usage Needs 5/1/86-6/30/86			Current Usage Needs 7/1/86-8/31/86			Current Usage Needs 9/1/86-9/30/86		
	Allocation	Difference		Allocation	Difference		Allocation	Difference	
IMS									
SCC									
SCC									
	\$ 3,172			\$ 3,247			\$ 1,586		
	4,072			4,169			2,036		
	3,054			3,127			1,527		
	<u>\$ 10,298</u>	\$ 9,143	\$ 1,155	<u>\$ 10,543</u>	\$ 9,115	\$ 1,428	<u>\$ 5,149</u>	\$ 4,572 . \$ 577	

DATA HANDLING SUPPORT FOR CERCLIS

REGION V

Labor Cat.	Current Usage Needs 5/1/86-6/30/86			Current Usage Needs 7/1/86-8/31/86			Current Usage Needs 9/1/86-9/30/86		
	Allocation	Difference		Allocation	Difference		Allocation	Difference	
IMS									
SCC									
DA									
	\$ 3,172			\$ 3,247			\$ 1,586		
	4,072			4,169			2,036		
	3,478			3,560			1,739		
	<u>\$ 10,722</u>	\$ 9,462	\$ 1,260	<u>\$ 10,976</u>	\$ 9,433	\$ 1,543	<u>\$ 5,361</u>	\$ 4,731	\$ 630

DATA HANDLING SUPPORT FOR CERCLIS

REGION VI

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
TPL	\$ 3,837			\$ 3,928			\$ 1,919		
SCC	4,072			4,169			2,036		
DA	1,739			1,780			869		
	<u>\$ 9,648</u>	\$ 7,657	\$ 1,991	<u>\$ 9,877</u>	\$ 7,627	\$ 2,250	<u>\$ 4,824</u>	\$ 3,828	\$ 996

DATA HANDLING SUPPORT FOR CERCLIS

REGION VII

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
TPL	\$ 3,837			\$ 3,928			\$ 1,919		
DA	3,478			3,560			1,739		
DA	3,478			3,560			1,739		
DA	1,739			1,780			869		
	<u>\$ 12,532</u>	\$ 10,312	\$ 2,220	<u>\$ 12,828</u>	\$ 10,284	\$ 2,544	<u>\$ 6,266</u>	\$ 5,155	\$ 1,111

DATA HANDLING SUPPORT FOR CERCLIS

REGION VIII

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	<u>5/1/86-6/30/86</u>	<u>Allocation</u>	<u>Difference</u>	<u>7/1/86-8/31/86</u>	<u>Allocation</u>	<u>Difference</u>	<u>9/1/86-9/30/86</u>	<u>Allocation</u>	<u>Difference</u>
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
OAS	4,963			5,081			2,481		
	<u>\$ 8,135</u>	\$ 6,594	\$ 1,541	<u>\$ 8,328</u>	\$ 6,565	\$ 1,763	<u>\$ 4,067</u>	\$ 3,297	\$ 770

DATA HANDLING SUPPORT FOR CERCLIS

REGION IX

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
IMS	6,344			6,495			3,172		
IMS	5,079			5,192			2,530		
OAS	4,963			5,081			2,481		
OAS	4,963			5,081			2,481		
DA	3,478			3,560			1,739		
DA	693			714			352		
	<u>\$ 28,692</u>	\$ 25,290	\$ 3,402	<u>\$ 29,370</u>	\$ 25,262	\$ 4,108	<u>\$14,341</u>	\$12,645	\$1,696

DATA HANDLING SUPPORT FOR CERCLIS

REGION X

Labor Cat.	Current Usage Needs			Current Usage Needs			Current Usage Needs		
	5/1/86-6/30/86	Allocation	Difference	7/1/86-8/31/86	Allocation	Difference	9/1/86-9/30/86	Allocation	Difference
IMS	\$ 3,172			\$ 3,247			\$ 1,586		
DA	3,478			3,560			1,739		
DA	1,739			1,780			869		
	<u>\$ 8,389</u>	\$ 6,701	\$ 1,688	<u>\$ 8,587</u>	\$ 6,672	\$ 1,915	<u>\$ 4,194</u>	\$ 3,350	\$ 844

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ATTACHMENT II

DATA HANDLING SUPPORT POLICY STATEMENT

1. The primary purpose of the CSC data handling delivery order is to provide support for the collection, entry, and maintenance of CERCLIS data.
2. The majority of these resources will be allocated to provide direct, on-site support to the Regional Superfund programs.
3. The Regional Superfund programs have the responsibility to ensure that the resources provided are fully utilized to support program priorities. Specific responsibilities include:
 - providing constant oversight and direction in the conduct of daily tasks;
 - ensuring that appropriate staff mix is in place to meet the data handling needs of the Superfund program;
 - managing the staff mix to stay within the budget figure allocated to each Region;
 - communicating personnel problems, changing resource needs, training requests and other administrative issues to the Office of Emergency and Remedial Response (OERR) in a timely manner;
 - keeping the deputy Delivery Order Project Officer abreast of such proposed changes; and,
 - designating an individual in the Superfund program to be accountable for the effective use and management of these resources.
4. OERR's Information Management Task Group (IMTG) is responsible for national coordination of the delivery order. Specific responsibilities include:
 - preparing all delivery order modifications to provide uninterrupted availability of resources and meet changing resource needs when necessary;
 - providing the budget for each Region and track resource usage;
 - serving as the single point of contact for the Regions with the contractor and the Office of Information Resources Management (OIRM);
 - communicating frequently with the Regions on all issues impacting the delivery order or CERCLIS; and,
 - evaluating the effectiveness of the delivery order in supporting program priorities.
5. OIRM currently supports the Superfund program by serving as the Delivery Order Project Officer. Specific responsibilities include:
 - providing assistance to the IMTG in the preparation of all delivery order modifications;
 - serving as the single point of contact with the Contracting Officer; and,
 - communicating frequently with the IMTG on all issues impacting the delivery order.