



**DIRECTIVE NUMBER:** 9836.2

**TITLE:** CERCLA Community Relations Mailing Lists

**APPROVAL DATE:** February 6, 1989

**EFFECTIVE DATE:** February 6, 1989

**ORIGINATING OFFICE:** OWPE/OERR

**FINAL**

**DRAFT**

**LEVEL OF DRAFT**

**A — Signed by AA or DAA**

**B — Signed by Office Director**

**C — Review & Comment**

**REFERENCE (other documents):**

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# OSWER Directive Initiation Request

1 Directive Number

9836.2

## 2. Originator Information

Name of Contact Person

Sven Erik Kaiser

Mail Code

OS-505

Office

owpe/OERR

Telephone Code

475-9806

3 Title

CERCLA Community Relations Mailing Lists

4 Summary of Directive (include brief statement of purpose)

Emphasizes the importance of using Community Relations Mailing Lists to ensure notification of PRPs.

5. Keywords

6a. Does This Directive Supersede Previous Directive(s)?

No

Yes

What directive (number, title)

b. Does It Supplement Previous Directive(s)?

No

Yes

What directive (number, title)

7 Draft Level

A - Signed by AA/DAA

B - Signed by Office Director

C - For Review & Comment

D - In Development

8. Document to be distributed to States by Headquarters?

Yes

No

This Request Meets OSWER Directives System Format Standards.

9. Signature of Lead Office Directives Coordinator

Date

10. Name and Title of Approving Official

Date

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UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

OFFICE OF  
SOLID WASTE AND EMERGENCY RESPONSE

OSWER Directive #9836.2

FEB 6 1990

MEMORANDUM

**SUBJECT:** CERCLA Community Relations Mailing Lists

**FROM:** Bruce M. Diamond, Director ~~Office of Waste Programs Enforcement~~  
Office of Waste Programs Enforcement  
Henry Longest II, Director *HL*  
Office of Emergency and Remedial Response

**TO:** Directors, Waste Management Division,  
Regions I, IV, V, VII, VIII  
Director, Emergency and Remedial Response Division,  
Region II  
Directors, Hazardous Waste Management Division,  
Regions III, VI  
Director, Toxics and Waste Management Division,  
Region IX  
Director, Hazardous Waste Division, Region X

We would like to emphasize in this memorandum the importance of using community relations mailing lists to ensure notification of potentially responsible parties (PRPs). Please update all community relations mailing lists to include all known PRPs.

Notice to PRPs cannot be overstressed. Its significance is reflected in the statutory emphasis on public participation provided in section 113 of CERCLA, as amended. Giving PRPs the opportunity to be involved in the response selection may reduce cleanup delays caused by lack of communication.

As you are aware, the Agency has several mechanisms in place to notify PRPs of impending actions. In most cases, we employ Federal Register notices for NPL listing, general notice letters at the completion of the PRP search, special notice or section 122(a) letters for removal and remedial actions, notices in local newspapers when the RI/FS and proposed plan are prepared, a newspaper notice of the public availability of the administrative record file and an additional newspaper notice when the ROD is signed. The community relations mailing list will augment other notice procedures and can help ensure that all known PRPs are kept informed of the activities at the relevant site.

For further information or questions concerning this memorandum, please contact Sven-Erik Kaiser (FTS 475-9806) of the Office of Waste Programs Enforcement.

cc: Hazardous Waste Branch Chiefs, Regions I - X  
Superfund Community Relations Coordinators, Regions I - X  
Lisa Friedman, OGC  
Glenn Unterberger, OECM  
Russ Wyer, OERR  
Lloyd Guerci, OWPE