

# EPA Clean Heavy-Duty Vehicles Program

## How to Apply for the 2024 Notice of Funding Opportunity



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Visit the [Clean Heavy-Duty Vehicle \(CHDV\) website](#) for more information on how to apply for a 2024 Clean Heavy-Duty Vehicles Grant, as well as tools and resources to assist you in your transition to zero-emission vehicles.

Verify your organization has an active registration on both [SAM.gov](#) and [Grants.gov](#). If you do not have an active registration, the EPA encourages all interested applicants to register and/or re-activate early as there can be delays in these processes.

2



Discuss your [2024 CHDV Grant application](#) with all of the necessary parties (transportation director, school board, superintendent, utility provider, state or municipal offices, etc.) to make sure every part of the application is covered and proper planning is in place.



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Review application information on the [CHDV website](#) and prepare your application package for submittal in accordance with the 2024 CHDV Grants Checklist on the next page. Email [cleanhdvehicles@epa.gov](mailto:cleanhdvehicles@epa.gov) with any questions not answered in the [Questions and Answers document](#).

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Submit your **complete** 2024 CHDV Grant application package via [Grants.gov](#) by **July 25, 2024, at 11:59 p.m. ET**. EPA encourages applicants to submit packages before the deadline.



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Sign up for the [EPA Clean Heavy-Duty Program News email listserv](#) to stay up to date on the CHDV Program, including webinars and resource materials.

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## APPENDIX B – Application Submission Checklist

The **application package** must include all of the following materials. Use this checklist to ensure that all required materials have been included in your **application package**.

- SF-424, Application for Federal Assistance
- SF-424A, Budget Information for Non-Construction Programs
- EPA Form 4700-4, Pre-Award Compliance Review Report for All Applicants Requesting Federal Assistance
- EPA Form 5700-54, Key Contacts Form
- Application Narrative Attachment Form (15-page limit)
  - Cover Page
  - Workplan
    - Project Summary and Approach
    - Environmental Results—Outcomes, Outputs and Performance Measures
    - Programmatic Capability and Past Performance
    - Environmental and Disadvantaged Communities
    - Project Readiness
    - Project Sustainability
    - Climate Resilience
    - Job Quality and Workforce Development
    - Funding Beyond the Mandatory Cost Share
    - Budget
- Applicant Fleet Description (use CHDV Supplemental Application Template - EPA Form Number 5900-689)
- Utility Partnership Template (if applicable)
- Documentation of School Board Awareness (if applicable)
- Documentation of Third-Party Approval (if applicable)
- Intertribal Consortium Documentation (if applicable; use “Other Attachments Form”)
- Cost Share Commitment Letters (use “Other Attachments Form”)

The **application package** may include any of the following materials. Use “Other Attachments Form” in **Grants.gov** to attach and submit the following documents.

- Project Team Biographies
- Resumes
- Negotiated Indirect Cost Rate Agreement (if applicable)
- Partnership Letters, if applicable

If you have any 2024 Clean Heavy-Duty Vehicles Grant application questions that are not answered in the [Questions and Answers document](#), please email [cleanHDvehicles@epa.gov](mailto:cleanHDvehicles@epa.gov). Technical assistance questions can be sent to [CleanHDVehiclesTA@NREL.gov](mailto:CleanHDVehiclesTA@NREL.gov).



For more information on the EPA Clean Heavy-Duty Vehicles Grant Program, please visit [epa.gov/clean-heavy-duty-vehicles-program](https://epa.gov/clean-heavy-duty-vehicles-program).